



# STALL HOLDERS BOOKING FORM

If you would like to have a presence at Botany Bay Canal Fest on Sunday 27th & Monday 28th August 2017, please return your completed form, with attachments and cheque by Monday 14th August to 'Freepost BOTANY BAY' or email [CanalFest@botanybay.co.uk](mailto:CanalFest@botanybay.co.uk)

## STALL HOLDER DETAILS

First name: ..... Surname: .....  
Company / organisation name: .....  
Registered charity number (if applicable): .....  
Address: .....  
.....  
.....  
Telephone: ..... Postcode: .....  
Mobile: .....  
Email: .....

## STALL INFORMATION

Full description of products to be sold on your stall or your charity cause: .....  
.....  
Website: ..... Facebook page: .....  
Other social media channels: .....  
Will you require one of our 3mtr x 3mtr gazebos?  Yes  No  
If you are providing your own Gazebo, please indicate the dimensions: .....  
Please provide the details of the vehicle you will be bringing on site to set up:  
Make: ..... Model: ..... Registration no.: .....

## DOCUMENTATION ATTACHED

Risk Assessment  Yes  No  
Public Insurance  Yes  No  
Food Hygiene Certificate  Yes  No  
Cheque made out to **BOTANY BAY CANAL FEST**  Yes  No

## TERMS & CONDITIONS

1. All bookings must be accompanied by full payment, payable to Botany Bay Canal Fest, along with applicable documentation. 2. Only good quality crafts, food and products at a fair price should be on sale. 3. One 3mtr x 3mtr gazebo will be provided, please state on the booking form if needed. Stall holders must provide all other equipment including tables. 4. Refreshments can be purchased from the Botany Bay eateries. 5. All stall holders must be set up and ready for 9:30am on each day of the event. Stalls must be manned throughout both days and kept in good condition at all times. 6. Stalls may only be dismantled when given permission to do so when the festival ends. 7. Security will be present over night. 8. In the event of bad weather, the event may be shortened or cancelled and we will notify you suitably. 9. All stall holders must abide by all the rules and regulations of the festival at all times.

Name: ..... Stall name/no: .....

I confirm that I have read and understood the terms & conditions and agree to their content.

Signed: ..... Date: .....

For more information visit

[botanybay.co.uk](http://botanybay.co.uk)

or email [CanalFest@botanybay.co.uk](mailto:CanalFest@botanybay.co.uk)

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